PROCEEDINGS PROPOSAL FORM

We thank you for your interest in publishing with Springer! In order for us to make an informed evaluation of your proposal, we ask you to complete this proceedings proposal form. Conferences applying for publication in one of our series must have an international Program Committee, a coherent set of topics of international relevance, and at least three reviewers per paper.

The Editorial Board will compare the information available on the website and the details given in the proposal form and any discrepancies will be questioned. Please do not mention Springer nor any of our series on the website of the event unless you have received official confirmation that the proceedings have been accepted for publication.

# Event and Organizers

## Basic event data:

Conference full name: Conference name

Conference acronym: Conference acronym

Number in the series: Conference number

Date(s): Start date (first day of conference)

End date (last day of conference)

Venue: City (city)

Country (country)

## Name of the institute organizing the conference: Organizing institute

## Contact for the discussion of the proposal:

First name: First name

Last name: Last name

Role in the conference   
organization: Role in the conference organization

E*-*mail address: E-mail address

Affiliation: Organization (organization name)

Department (optional department)

Street (street)

Postcode (postcode)

City (city)

Country (country)

## Names of the PC Chairs, i.e., those ultimately responsible for the contents of the proceedings, whose names are to appear on the cover of the proceedings volume:

a) First name: First name

Last name: Last name

E*-*mail address: E-mail address

Affiliation: Affiliation

b) First name: First name

Last name: Last name

E*-*mail address: E-mail address

Affiliation: Affiliation

Others: Click here to enter more PC Chairs.

## Estimated number of participants at the conference and their expected geographical distribution:

Click here to enter text. Please also give the numbers and the geographical distribution of participants attending the past two events, if applicable.

## URL of conference/workshop website:

Conference website

## Please supply a list of ca. 8 keywords describing the main topical focus of the event: Keywords

## If the following information is not available on the website, kindly supply it here:

Sponsors (if any): Sponsors (if any)

Websites of previous events in the series: Websites of previous events

## If you are aiming to start a new series of conferences, please state your motivation for this. How do you intend to attract a good number of high-quality submissions?

Click here to enter text

# Proceedings Information

## Which series are you applying for? Please select a book series! Please refer to the series pages or consult your publishing editor, for more details.

## Publication history of previous proceedings and links to the proceedings if available: Conference history

## Estimated number of pages (where a page contains some 400 words): Number of pages

## Expected number of papers

Accepted full papers (12–15+ pages of around 400 words each): Number of full papers

Accepted short papers (6–11 pages of around 400 words each): Number of short papers

We would generally expect around 67% (two thirds) full papers of significant scientific content, to ensure proper indexing.

## Publication date: Would you like to have the proceedings ready in time for the event?

## Estimated delivery date of your manuscript files to Springer: Files delivery date

Discuss exact deadlines with your Springer Publishing Editor for the delivery of your files   
(8–10 weeks before the conference).

## Open Access option (i.e., content available to anyone for free from SpringerLink)?

Discuss with your Publishing Editor. This is an extra option which incurs additional costs for conference organizers, but some funders provide money to cover those costs.

## Please indicate any supplementary material or data you plan to include: (e.g., software, online files, dedicated website, solutions manual, etc.):

Click here to enter text

# Related, Competing Publications

Please offer brief notes about related or competing conferences in the same subject area, in particular how does your conference compare to these regarding topic, approach, competition for papers, etc. Please also include in your notes brief comments about related journals and other publication options currently available to researchers in this field:

Click here to enter text

# Reviewing

Papers published should have passed through a full-paper review process and not just an abstract-review process. Documentation of the review process is needed. Please note that we might require copies of the review reports upon submission of the final manuscript.

## Are you interested in using SpringerNature’s online conference service (EquinOCS) for collecting and managing submissions?

## What is the detailed review plan?

* Please give a short description of your review criteria?

Please enter your review criteria here

### How many qualified submissions do you expect to receive? Please also give the submission figures for the last two years, if applicable: Submission figures

### Please give an estimate of the planned acceptance rate. Please also give the acceptance rates of the last two years, if applicable: Acceptance rate

### Will the review process be single-, double-blind, or open? Review type

### What is the average number of reviewers assigned to a paper for your proceedings? (There should be a minimum of three reviewers per paper.) Reviewers per paper

### What is the average number of papers assigned to each reviewer for your conference proceedings? Papers per reviewer

## Please list names and affiliations of reviewers and specify whether they are conference program committee members or external reviewers?

Names and affiliations of reviewers

## Please give details of the reviewing schedule:

Submission date: Submission date

Acceptance notification: Acceptance notification

Deadline for final papers: Deadline for final papers

* 1. All papers submitted for publication should have passed through a plagiarism check. Which plagiarism-checking tool do you intend to use?   
     Tools used for plagiarism check  
     Proceedings accepted for one of our proceedings series may make use of the plagiarism-checking tool iThenticate, free of charge. Would you potentially be interested in this?
  2. Do you intend to include any invited papers and if so, how many? Number of invited papers  
     How will these be reviewed? Review process for invited papers  
     (If abstracts of keynote talks are to be included in the conference proceedings, they will appear in the front matter.)

# Additional Information

Include any additional information here

Many thanks for taking the time to complete this questionnaire. Your detailed responses will be very helpful in our assessment of the potential interest in your planned proceedings in our reader community and will enable us to reach

a decision regarding publication that much sooner.

**When sending the completed proposal form to your contact person, please also attach your Call for Papers, which must include a final list of topics.**